

**Board of Supervisors
Regular Meeting**

**April 7, 2025 6:30 PM
East Penn Township Community Center**

The East Penn Township Board of Supervisors conducted their April 7, 2025 regular meeting at the East Penn Township Community Center. Chairman John M. Strockoz called the meeting to order at 6:30 PM followed by the Pledge of Allegiance.

Roll Call:

Supervisors Present	Chairman John M. Strockoz Vice Chairman Gary Kuehner Dennis L. Pearson William G. Schwab
Supervisors Absent	Keith House
Other Township Officials Present	Township Manager/Treasurer Jillyan A. Sterling Roadmaster Brandon Bradford Secretary Victoria Johnson

ANNOUNCE TO PUBLIC:

The 2025 Dumpster Day Event will be on Saturday, April 12th from 9 am to 2 pm at the East Penn Township Community Center. If the truck fills up before 2 pm, the event will end early. Check the flyers on the table for accepted items.

Ashfield Playground's Annual Easter Egg Hunt is scheduled for April 13, 2025, at 2pm for children aged 1-12.

Ashfield Playground's Annual Fishing Derby is open to children aged 1-15 years.
on May 17, 2025; registration opens at 8 am. The contest starts at 9 am and ends at 2 pm.

COURTESY of the FLOOR:

Kathy Henderson- 592 German Rd., Lehighton: “Does the township either have or are they working on a warehouse ordinance.”- No.

APPROVALS:

1	Minutes-	<i>Motion by William G. Schwab, seconded by Gary Kuehner, to approve the minutes of the March 3, 2025 Regular Meeting as presented. AIF. Motion Carried.</i>
2	Treasurer's Report-	<i>Motion by Gary Kuehner, seconded by William G. Schwab, to approve the Treasurer's Report for March 1 through March 31, 2025 as presented. AIF. Motion Carried.</i>
3	Invoices for	<i>Motion by Dennis L. Pearson, seconded by Gary Kuehner, to approve the</i>

	Payment-	<i>transfers and invoices for payment as presented. AIF. Motion Carried.</i> (Schwab abstained from BRC, Pencor Hydraulic and Times News. House abstains from any Fire Company payments)
--	-----------------	--

ROADS:

4	Road Report-	Roadmaster Bradford relayed the following road report for the month of March: <ul style="list-style-type: none"> - Replaced all the spotlights around the township building. - Tore down and replaced some decking on the equipment trailer. Thank you to Supervisor Strockoz for the lumber and help! - Replaced 5 drainage pipes on W. Bowmans Rd. - Replaced/repared signs that were down throughout the township. - Started sweeping roads and intersections throughout the township. We are waiting for replacement bristles to finish. - Pushed piles and straightened up the dumping area at the park. - Graded and re-shaped Blue Mtn. & Sand Quarry Rd. - Started clearing trees and stumps on German's Rd. - Normal storm cleanup, including drains. - Met with John Deere and CAT to receive quotes on replacing our backhoe.
5	2025 Road Material Bids- April 6, 2025- April 5, 2026-	<i>Motion made by Gary Kuehner, seconded by Dennis L. Pearson to award the road materials contract for items #1, 6, 16 & 17 to New Enterprise Stone & Lime Co., Inc. and items # 2-5, 7-15, 18 & 19 to Lehigh Asphalt Paving & Construction Co. as recommended by the Roadmaster. Performance bond of 50% of contract to be provided to the Township within 20-days of contract awarded. AIF. Motion Carried.</i>

SUBDIVISIONS, LAND DEVELOPMENT, STORMWATER MANAGEMENT:

None

UNFINISHED BUSINESS:

6	Updates on civil complaints: Berger Creek Rd. –	No new info.
	Schleicher-	Management Conference Hearing scheduled for 5/22/25
7	GRANTS- LSA Monroe	No new info.

	County (Recreation)-	
8	EPT Fire Company-County Radio Upgrade-	Tabled
9	Community Center Proposals for Heating & Cooling-	Tabled
10	Website-	The new website will soon be live at www.eastpenntownship.gov

NEW BUSINESS:

11	Fuel Bids July 6, 2025 to July 5, 2026-	<i>Motion by William G. Schwab, seconded by Dennis L. Pearson to authorize the Secretary to advertise the Fuel Bids for July 6, 2025 to July 5, 2026 with bids to be received by 10 am and opened at 2 pm on Tuesday, May 20, 202 and acted on at the June 2, 2025 meeting. AIF. Motion Carried.</i>
11	New Municipal Building Sign-	<i>Motion made by Gary Kuehner, seconded by Dennis L. Pearson to authorize the purchase of a new Municipal Building Sign from KC Sign & Awnings at a price not to exceed \$5,985.00. AIF. Motion Carried.</i>
12	Cable Franchise Renewal Agreement-	Table- Franchise extension expired 12/10/2024. Awaiting the new contract or extension resolution from BRC.
13	Community Center Bartender and Cleaner-	<i>Motion made by Gary Kuehner, seconded by John M. Strockoz to hire Elizabeth Nothstein as a Bartender and Cleaner as needed for the EPT Community Center, no benefits and hourly rate as set by the 2025 Salary Schedule. AIF. Motion Carried. (Retro date is April 4, 2025)</i>
14	Release of Fire Escrow- 204 Ziegler Road	<i>Motion made by William G. Schwab, seconded by John M. Strockoz to authorize the Treasurer to release a check from the Fire Escrow Account to Donald Eck Jr. Verification has been made that no payments are pending. Inspection of the area was completed and approved. AIF. Motion Carried.</i>

PARKS AND RECREATION:

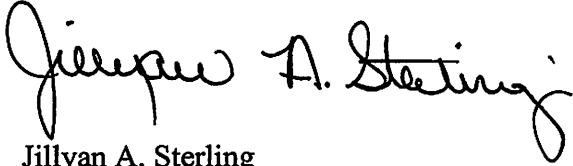
15	S. Kittatinny Rd. Vacation-	No new updates.
-----------	--	-----------------

Reports, Communication, Minutes:

√- Park Commission no mtg- Planning Commission √- Recreation Board √- Zoning/Building -SEO

Adjournment: Being nothing further before the Board, *motion by William G. Schwab, seconded by John M. Strockoz, to adjourn the meeting at 6:43 PM. MOTION CARRIED, Strockoz, Kuehner, Pearson and Schwab voting yes.*

Respectfully Submitted,

A handwritten signature in black ink, reading "Jillyan A. Sterling". The signature is written in a cursive, flowing style with a large initial "J" and a long, sweeping underline.

Jillyan A. Sterling
Township Manager/Treasurer