

**Board of Supervisors
Regular Meeting**

**August 4, 2025 6:30 PM
East Penn Township Community Center**

The East Penn Township Board of Supervisors conducted their August 4, 2025 regular meeting at the East Penn Township Community Center. Chairman John M. Strockoz called the meeting to order at 6:30 PM followed by the Pledge of Allegiance.

Roll Call:

Supervisors Present	Chairman John M. Strockoz Vice Chairman Gary Kuehner Dennis L. Pearson Keith House William G. Schwab
Supervisors Absent	None
Other Township Officials Present	Township Manager/Treasurer Jillyan A. Sterling Roadmaster Brandon Bradford Secretary Victoria Johnson

ANNOUNCE TO PUBLIC:

None

COURTESY of the FLOOR:

None

APPROVALS:

1	Minutes-	<i>Motion by William G. Schwab, seconded by Gary Kuehner, to approve the minutes of the July 7, 2025 Regular Meeting as presented. AIF. Motion Carried.</i>
2	Treasurer's Report-	<i>Motion by Dennis L. Pearson, seconded by Gary Kuehner, to approve the Treasurer's Report for July 1st through July 31st, 2025 as presented. AIF. Motion Carried.</i>
3	Invoices for Payment-	<i>Motion by Gary Kuehner, seconded by Keith House, to approve the transfers and invoices for payment as presented. AIF. Motion Carried.</i> (Schwab abstained from BRC, Pencor Hydraulic and Times News. House abstains from any Fire Company payments)

ROADS:

4	Road Report-	Roadmaster Bradford relayed the following road report for the month of July: <ul style="list-style-type: none">- Completed all milling and base repair on West Bowmans and Pinewood Rd.- Completed paving topcoat on West Bowmans and Pinewood Rd.- Mowed the Golden Trail as far as possible.- Shoulder mowing throughout the township is still on going, Richy is now on his 3rd loop.- Tar and chip project was completed. They were swept last Thursday. They will be inspected shortly.- Normal equipment breakdown and repairs.- Normal pipe and drain cleanup after storms.- Roadmaster will be meeting with Carbon Conservation on August 12th to go over a potential Dirt & Gravel project on Hoffman Rd.
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SUBDIVISIONS, LAND DEVELOPMENT, STORMWATER MANAGEMENT:

None

UNFINISHED BUSINESS:

5	Updates on civil complaints: Schleicher-	
		The next management conference will take place on August 12, 2025.
6	GRANTS- LSA Monroe County (Recreation)-	No new info.
7	EPT Fire Company-County Radio Upgrade-	Tabled
8	Community Center Proposals for Heating & Cooling-	Tabled

NEW BUSINESS:

9	Ashfield Post Office-	The United States Post Office has sent notification to exercise its renewal
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	Notice of Lease Renewal-	option for the Ashfield Post Office for 5-years from 10/1/2027 to 9/30/32 at an annul rate of \$11,000.00 (\$916.66 per month). They do not require any type of motion from the BOS.
10	Motion to Advertise- Ordinance 2025-02-	<p><i>Motion made by William G. Schwab, seconded by Dennis L. Pearson to add to the agenda a motion to increase the amount of the fines for Ordinance #2025-02 to \$100.00 for 1st offense; \$150.00 for 2nd offense and \$250.00 for 3rd + offense. AIF. Motion Carried.</i></p> <p><i>Motion made by Dennis L. Pearson, seconded by Keith House to authorize the Township Manager to advertise the proposed adoption of Ordinance# 2025-02 known as the "Quality of Life" which purpose is to promote the health, safety and general welfare of the Township by helping to create a clean environment for the citizens of East Penn Township. AIF. Motion Carried.</i></p>
11	Lions Club-	<i>Motion made by Dennis L. Pearson, seconded by William G. Schwab, to approve the use of the requested route from the West Penn Township Lions Club for the Andreas Parade to be held on October 15th starting at 7:00 pm with a rain date of October 16th. Pending receipt of updated COI. AIF. Motion Carried.</i>

PARKS AND RECREATION:

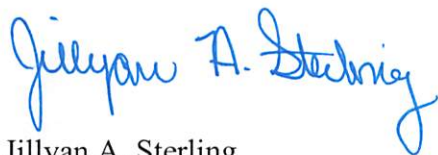
12	Updates-	<p>On behalf of the EPT Parks Commission Hal Resh has requested to speak about the Carbon County Kittatinny Ridge Regional Open Space Program Workshop. Date and time to be determined.</p> <p>Mr. Resh spoke about the possibility of purchasing a 12-acre parcel on Riverview Rd. that is currently for lease with funding and support from the Carbon County Open Space Preservation Committee with no cost to the Township.</p> <p><i>Motion made by Gary Kuehner, seconded by Dennis L. Pearson to add to the agenda a motion to allow Mr. Resh to pursue speaking with the Open Space Conservation Committee. AIF. Motion Carried.</i></p> <p><i>Motion made by William G. Schwab, seconded by Gary Kuehner, to authorize Hal Resh to pursue speaking with the Open Space Conservation Committee on the possibility of purchasing a 12-acre parcel on Riverview Rd. AIF. Motion Carried.</i></p>
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Reports, Communication, Minutes:

√- Park Commission no mtg- Planning Commission √- Recreation Board √- Zoning/Building -SEO

Adjournment: Being nothing further before the Board, *motion by William G. Schwab, seconded by Gary Kuehner, to adjourn the meeting at 7:03 PM. MOTION CARRIED, Strockoz, Kuehner, House, Pearson and Schwab voting yes.*

Respectfully Submitted,

A handwritten signature in blue ink that reads "Jillyan A. Sterling". The signature is written in a cursive, flowing style.

Jillyan A. Sterling
Township Manager/Treasurer