

EAST PENN TOWNSHIP BOARD OF SUPERVISORS
Meeting Agenda

January 5, 2026

6:30 PM

RE-ORGANIZATION & REGULAR BUSINESS MEETING

- I. Call to order
- II. Pledge of Allegiance
- III. Roll call
- IV. Announcements to the public
- V. Courtesy of The Floor
- VI. Motions for Re-Organization Matters:
 - a) Temporary Chairman
 - b) Temporary Secretary
 - c) Board Chairman for 2026
 - d) Board Vice-Chairman for 2026
 - e) Meetings
 - f) Office Hours
 - g) Resolution 2026-01 “Salary Schedule”
 - h) Working Supervisor Rate of Pay
 - i) Appointment of Township Manager/Treasurer
 - j) Appointment of Township Secretary/Sewer Billing Clerk
 - k) EIT & LST Collector
 - l) Per Capita Tax
 - m) Treasurer’s Bond
 - n) Resolution 2026-03 “Bank Depositories”
 - o) Roadmaster Appointment
 - p) Road Crew
 - q) As-Needed Road Crew Assistance
 - r) Appointment of Community Center Admin.
 - s) Resolution 2026-04 “2026 Mileage Reimb.”

- t) PSATS Voting Delegate
- u) Vacancy Board Appointment
- v) Appointment of Township Solicitor
- w) Appointment of Assistant Township Solicitor
- x) Appointment of Planning Commission Secretary
- y) Appointment of Township SEO & Alternate SEO
- z) Appointment of Zoning Officer
- aa) Appointment of Fire Chief & Assistant Fire Chief
- bb) Appointment of Township Engineer
- cc) Appointment of Sanitary Sewer Project Engineer & Township Plumbing Inspector
- dd) Appointment of UCC Inspection Companies
- ee) Appointment of Building Code Official
- ff) Appointment of EMC & Deputy EMC
- gg) Appointment of Lehighton Memorial Library Representative
- hh) Appointment of Stenographer Services
- ii) Motion to set the Comm. Center & Playground Rates
- jj) Appointment of Open Records Officer
- kk) Appointment of CDL Drug Testing Contacts
- ll) Appointment of Local Tax Collection Committee Delegates
- mm) Appointment of PA 1 Call Reps.
- nn) Appointment of Planning Commission Term
- oo) Appointment of Zoning Hearing Board Term
- pp) Appointment of Recreation Committee Term
- qq) Appointment of COG Rep.
- rr) Motion to Declare Vacancies

REGULAR MEETING

Announcements to the public

VII. Motions for Approval:

- a) December 1, 2025 Regular Meeting
- b) Treasurer's report for December 1st thru the 31st
- c) Invoices for payment

VIII. Roads:

- a) Road Report
- b) Motion for (if available) for 2026 Road Projects/ Tar & Chip Project

IX. Subdivisions, Land Development, Stormwater Management

- a) None

X. Unfinished Business:

- a.) Updates on Civil Complaints
- b.) Grant updates - Motion
- c.) Data Center updates if available

XI. New Business and Motions:

- a) Resolution 2026-02 "EPT Fire Company"
- b) Resolution 2026-06 "2026 Fee Schedule"
- c) 2026 PSATS Educational Conference
- d) Ag Security Advisory Committee
- e) Act 205 Pension
- f) Pension Fund Administrator
- g) UVQ Annual Donation
- h) Lehighton Memorial Library Annual Donation
- i) Signatures for Township Funds
- j) Designation of Key Supervisors
- k) Waiver of Supervisor Compensation
- l) 2025 Supervisor Compensation Donation
- m) Overtime
- n) Act 44- Township's Disclosure Statement
- o) Fire Fund
- p) Temporary Budget Transfers
- q) Township Equipment Use Rate
- r) Resolution 2026-05 "Auditor Appointment"
- s) General Liability, Auto, Umbrella, WC Insurance Renewal
- t) Resolution 2026-07 "Small Quantities of Bituminous Materials"
- u) Union Negotiations
- v) Fire Co.- In Lieu of Act 172
- w) Community Center Weekly Rates

XII. Parks & Recreation-

a) Park Updates

XIII. Committee Minutes, Reports, Correspondence

XIV. Adjournment Motion