

**Board of Supervisors
Regular Meeting**

**November 3, 2025 6:30 PM
East Penn Township Community Center**

The East Penn Township Board of Supervisors conducted their November 3, 2025 regular meeting at the East Penn Township Community Center. Chairman John M. Strockoz called the meeting to order at 6:30 PM followed by the Pledge of Allegiance.

Roll Call:

Supervisors Present	Chairman John M. Strockoz Vice Chairman Gary Kuehner Dennis L. Pearson William G. Schwab
Supervisors Absent	Keith House
Other Township Officials Present	Township Manager/Treasurer Jillyan A. Sterling Secretary Victoria Johnson Roadmaster Brandon Bradford

ANNOUNCE TO PUBLIC:

General Election Day is tomorrow. Both the North & South Districts vote at the Community Center.

The Township Office and Road Department will be closed on November 27 & 28th in observance of the Thanksgiving Holiday.

The 2026 preliminary budget has been adopted and is available for inspection in the Township Office during normal business hours.

COURTESY of the FLOOR:

None

APPROVALS:

1	Minutes-	<i>Motion by William G. Schwab, seconded by Gary Kuehner, to approve the minutes of the October 29, 2025 Budget & Regular Meeting as presented. AIF. Motion Carried.</i>
2	Treasurer's Report-	<i>Motion by Gary Kuehner, seconded by Dennis L. Pearson, to approve the Treasurer's Report for October 1st through October 31st, 2025 as presented. AIF. Motion Carried.</i>
3	Invoices for Payment-	<i>Motion by Gary Kuehner, seconded by Dennis L. Pearson, to approve the transfers and invoices for payment as presented. AIF. Motion Carried.</i> (Schwab abstained from BRC, Pencor Hydraulic and Times News

		payments)
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ROADS:

4	Road Report-	<p>Roadmaster Bradford relayed the following road report for the month of October:</p> <ul style="list-style-type: none"> - Cleared all trees required for Hoffman Rd. project - Re-shaped and pushed Hoffman Rd. wider - Hauled in and filled in Hoffman Rd. with 3000 ton of #3 stone - Installed 8 new cross pipes and 1 new through the bank pipe for Hoffman Rd. project - Started hauling and paving in the 2A stone for final driving surface on Hoffman Rd. - Cleared trees and storm debris after storms - Boom mowing has started throughout the township - Normal equipment maintenance and breakdowns throughout the month
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SUBDIVISIONS, LAND DEVELOPMENT, STORMWATER MANAGEMENT:

None

UNFINISHED BUSINESS:

5	GRANTS- LSA Monroe County (Recreation)-	Project should be ready for construction in early Spring of 2026.
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NEW BUSINESS:

6	2026 Meeting Dates-	<i>Motion made by William G. Schwab, seconded by Gary Kuehner, to advertise the 2026 meeting dates for the Township Boards and Commissions pending receipt of verifying info from the various Board and Commission Secretaries. Public Notice to include that the 2026 Reorganization meeting for the Board of Supervisors is to be held on January 5, 2026 and the 2026 Elected /Appointed Auditors meeting will be held on January 6, 2026. AIF. Motion carried.</i>
7	2026 Tax Millage Rate- Resolution 2025-17	<i>Motion made by Dennis L. Pearson, seconded by Gary Kuehner to adopt Resolution 2025-17 setting the Real Estate Tax Levy for East Penn Township at 8.135 mills for 2026.</i>

		<i>AIF. Motion Carried.</i>
8	LTD/STD/Life/Disability and Vision Renewal-	<i>Motion made by Dennis L. Pearson, seconded by Gary Kuehner to accept the Vision, Group Life, Short-term Disability and Long-term Disability coverage from Brown & Brown, policy provided by The Guardian. AIF. Motion Carried.</i>
9	Electronic Recycling/Dumpster Day-	<i>Motion made by William G. Schwab, seconded by Gary Kuehner to announce that the 2026 Electronic & Dumpster Day will be on Earth Day, Wednesday, April 22, 2026 at the East Penn Township Community Center from 2 pm until 5 pm. AIF. Motion Carried.</i>
10	Addendum-	<i>Motion made by Gary Kuehner, seconded by John M. Strockoz to add to the agenda the motion to remove the burn ban via poll of the Board on 10/31/25. AIF. Motion Carried.</i>
11	Burn Ban-	<i>Motion made by Gary Kuehner, seconded by John M. Strockoz to remove the burn ban per the East Penn Township Fire Chief's recommendation by poll of the Board on 10/31/25. AIF. Motion Carried.</i>

PARKS AND RECREATION:

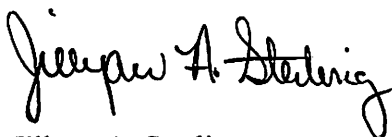
12	Updates-	Supervisor Pearson informed the public that on October 18 th the D&L will be doing a trail inspection.
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Reports, Communication, Minutes:

√- Park Commission no mtg- Planning Commission √- Recreation Board √- Zoning/Building √-SEO

Adjournment: Being nothing further before the Board, ***motion by Gary Kuehner, seconded by John M. Strockoz, to adjourn the meeting at 6:35 PM. MOTION CARRIED, Strockoz, Kuehner, Pearson and Schwab voting yes.***

Respectfully Submitted,



Jillyan A. Sterling
Township Manager/Treasurer