

**East Penn Township - Minutes**  
**Board of Supervisors**  
**Regular Meeting**

**May 4, 2026 6:30 PM**  
**East Penn Township Community Center**

The East Penn Township Board of Supervisors conducted their May 4, 2026 regular meeting at the East Penn Township Community Center. Chairman John M. Strockoz called the meeting to order at 6:30 PM followed by the Pledge of Allegiance.

**Roll Call:**

Supervisors Present	Chairman John M. Strockoz Vice Chairman Gary Kuehner Keith House Dennis L. Pearson William G. Schwab
Supervisors Absent	None
Other Township Officials Present	Roadmaster Brandon Bradford Secretary Victoria Johnson

**ANNOUNCE TO PUBLIC:**

Thank you to all the residents who came out and made our Electronic and Dumpster Day a success. We had over 60 vehicles show up and according to the recycling company the most water heating tanks collected ever.

We are still accepting letters of interest for 2 vacancies on the Recreation Board, 1 Zoning Hearing Board Member and 1 Parks Committee Member.

Supervisor Dennis L. Pearson read some informative information to the public about the PA Local Government Bill of Rights, and shared the importance of the “special vs. conditional” terminology in ordinances. He also acknowledged Township Manager/Treasurer, Jillyan Sterling on her PSATS 10 years of service award.

**COURTESY of the FLOOR:**

None

**APPROVALS:**

<b>1</b>	<b>Minutes-</b>	<i>Motion by William G. Schwab, seconded by Gary Kuehner, to approve the minutes of the April 7, 2026 Regular Meeting as presented. AIF. Motion Carried.</i>
<b>2</b>	<b>Treasurer’s Report-</b>	<i>Motion by Gary Kuehner, seconded by William G. Schwab, to approve the Treasurer’s Report for April 1st through 30<sup>th</sup> as presented. AIF. Motion Carried.</i>

<b>3</b>	<b>Invoices for Payment-</b>	<p><i>Motion by Keith House, seconded by Gary Kuehner, to approve the transfers and invoices for payment as presented. AIF. Motion Carried.</i></p> <p><b>(Schwab abstained from BRC, Pencor Hydraulic and Times News payments.)</b></p>
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**ROADS:**

<b>4</b>	<b>Road Report-</b>	<p>Roadmaster Bradford relayed the following road report for the month of April:</p> <ul style="list-style-type: none"> <li>- Removed all snow equipment from trucks. Cleaned and prepped for next season.</li> <li>- Removed remaining stumps from Germans Road.</li> <li>- Filled in washouts on shoulders throughout the township.</li> <li>- Prepped all equipment for black topping.</li> <li>- Completed milling and base repair on West Bowmans Road.</li> <li>- The road crew attended PSATS</li> <li>- Assisted with the Township Recycling Day.</li> <li>- Completed milling and base repair on Hidden Spur Road.</li> <li>- Completed milling and base repair on Holiday Road.</li> <li>- Repaired and completed inspection on the Ford F-250.</li> <li>- Normal drain cleanup after storms.</li> <li>- Normal equipment maintenance and repairs.</li> </ul>
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**SUBDIVISIONS, LAND DEVELOPMENT, STORMWATER MANAGEMENT:**

None

**UNFINISHED BUSINESS:**

<b>5</b>	<b>Updates on Civil Complaints:</b>	
	<b>Joseph Lane-</b>	Awaiting plea.
<b>6</b>	<b>GRANTS-</b>	
	<b>LSA Monroe County (Recreation)-</b>	Extension request was approved.
<b>7</b>	<b>Data Center Ordinance-</b>	The East Penn Township Planning Commission met on April 15, 2026 and made a motion recommending that the Board of Supervisors approve the amendment to Ordinance No. 2009-07, "Data Storage Centers" including the revision addressing noise compliance. No feedback has been received from Carbon County Planning Commission.

		<i>Motion made by Dennis Pearson, seconded by Gary Kuehner, to advertise the notice of intent to adopt the proposed amendment to Ordinance No. 2009-07 regarding Data Storage Centers once the revision is received by the Township Engineer. AIF. Motion Carried.</i>
8	<b>Mauch Chunk Trust Wealth Mgmt.- OR- Pay off MCT Loan and purchase a Truck</b>	<i>Tabled</i>

**NEW BUSINESS:**

9	<b>Resignation-</b>	<i>Motion made by William G. Schwab, seconded by Gary Kuehner, to regretfully accept the resignation of R. Snyder effective May 28, 2026 and to authorize the Township Manager to advertise for a Full-time CDL Road Crew employee. AIF. Motion Carried.</i>
10	<b>Fuel Bids July 6,2026 – July 5, 2027-</b>	<i>Motion made by Gary Kuehner, seconded by Keith House, to authorize the Secretary to advertise the Fuel Bids for July 6, 2026 to July 5, 2027 with bids to be received by 10 am and opened at 2 pm on May 21, 2026 and acted on at the June 1, 2026 meeting. AIF. Motion Carried.</i>
11	<b>Resolution #2026-10- “Disposal of Muicipal Records”</b>	<i>Motion by Dennis Pearson, seconded by William G. Schwab, to adopt Resolution #2026-10 “Disposal of Municipal Records” items as recorded in said Ordinance. AIF. Motion Carried.</i>
12	<b>Northside Heights-</b>	<p>Request to be on the agenda for clarification of the Supervisors motion for setbacks for sheds and decks the following motion was made in 2006.</p> <p><i>“William G. Schwab made a motion, seconded by Gary Kuehner, that if a lot is pinned we grant a waiver to allow decks not to exceed 120 square feet and not more than 12’ (feet) directly in front of the house and not within any side yard setbacks, or anything else – it’s got to be straight in front of the house and not more than 12’ (feet) out, it can be an 11’ (foot) or 11 1/2’ (foot) widthwise but right against the house – and to allow sheds within 12’ (feet) directly behind the house and not to exceed 120 square feet. Whatever side of the home faces the front lot line is considered the front of the house. MOTION CARRIED, Vote: Schwab, Kuehner and Smith YES with Barry and Pfeiffer voting NO.”</i></p> <p><i>The consensus between the Zoning Officer and the Township</i></p>

		<i>Engineer is that the interpretation is to be made by the Zoning Officer.</i>
13	Tentative Motion-UCC Construction Amendment-	<i>Motion made by William G. Schwab, to authorize the Township Solicitor to amend the UCC Code to require all accessory structures to obtain a UCC permit and inspections. (PA Construction Code, Act 45 of 99, Section 503, subsection C.) Motion failed due to lack of second.</i>
14	Poll of the Board-Burn Ban	<i>Motion made by Dennis Pearson, seconded by Keith House, to ratify the poll of the Board taken on April 13, 2026 to enact a burn ban in the Township until the Fire Chief recommends lifting it. AIF. Motion Carried.</i>
15	Addendum – Burn Ban	<i>Motion made by William G. Schwab, seconded by Gary Kuehner, to add to the agenda the motion to remove the burn ban. AIF. Motion Carried.</i>  <i>Motion made by Gary Kuehner, seconded by Keith House to remove the burn ban per the East Penn Township Fire Chief's recommendation. AIF. Motion Carried.</i>
16	Sewer System I&I and Rates-	The Township Sewer Engineer is requesting the following approvals due to the surge in flows coming from East Penn Township during storms.  <i>Motion made by Dennis Pearson, seconded by Gary Kuehner, to authorize the utilization of resources of PARWA and Portland Contractors to develop and execute a smoke testing plan. AIF. Motion Carried.</i>  <i>Motion made by Keith House, seconded by William G. Schwab, to authorize the Township Sewer Engineer to update the analysis for user fees and adjust the quarterly rates accordingly. AIF. Motion Carried.</i>

**PARKS AND RECREATION:**

17	Updates-	Supervisor Pearson relayed that the annual Ashfield Playground Fishing Derby will be held on May 16 <sup>th</sup> Armed Forces Day.
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**Reports, Communication, Minutes:**

√- Park Commission    √- Planning Commission    √- Recreation Board    √- Zoning/Building    √-SEO

**Adjournment:** Being nothing further before the Board, *motion by William G. Schwab, seconded by Gary Kuehner, to adjourn the meeting at 6:48 PM. MOTION CARRIED, Stroczkoz, Kuehner, House, Pearson and Schwab voting yes.*

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Victoria Johnson", with a long horizontal flourish extending to the right.

Victoria Johnson  
Township Secretary