

East Penn Township - Minutes
Board of Supervisors
Regular Meeting

February 2, 2026 6:30 PM
East Penn Township Community Center

The East Penn Township Board of Supervisors conducted their February 2, 2026 regular meeting at the East Penn Township Community Center. Chairman John M. Strockoz called the meeting to order at 6:30 PM followed by the Pledge of Allegiance.

Roll Call:

Supervisors Present	Chairman John M. Strockoz Vice Chairman Gary Kuehner Keith House Dennis L. Pearson William G. Schwab
Supervisors Absent	None
Other Township Officials Present	Township Manager/Treasurer Jillyan A. Sterling Secretary Victoria Johnson Roadmaster Brandon Bradford

ANNOUNCE TO PUBLIC:

2026 Dumpster Day and Electronic Recycling Event will be held Wednesday, April 22nd from 2 pm till 5 pm, at the East Penn Township Community Center. If the Truck is full before 5 then the event will cease at that time.

We are still accepting letters of interest for 2 vacancies on the Recreation Board, 1 Zoning Hearing Board Member and 1 Parks Committee Member.

COURTESY of the FLOOR:

None

APPROVALS:

1	Minutes-	<i>Motion by Gary Kuehner, seconded by William G. Schwab, to approve the minutes of the January 5, 2026 Reorganization and Regular Meeting as presented. AIF. Motion Carried.</i>
2	Treasurer's Report-	<i>Motion by William G. Schwab, seconded by Gary Kuehner, to approve the Treasurer's Report for January 1st through January 31st as presented. AIF. Motion Carried.</i>
3	Invoices for Payment-	<i>Motion by Gary Kuehner, seconded by Keith House, to approve the transfers and invoices for payment as presented. AIF. Motion Carried.</i> (Schwab abstained from BRC, Pencor Hydraulic and Times News

		payments. House abstains from any Fire Company payments)
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ROADS:

4	Road Report-	Roadmaster Bradford relayed the following road report for the month of January: -The roadcrew was out 7 times in January to plow, salt or both. -Repaired truck 29's plow, fabricated and welded in new parts. -Patched and repaired parts of Sand Quarry Road before the snowstorms. -Repaired both bathroom doors on the vault toilet and installed new locks. -Sign repairs and replacements throughout the township. -Completed repairs on truck 25 and the box truck for inspections. -Repaired broken pipe on Sunridge Rd. due to an accident. -Worked on winter servicing the roller and loader. -Hauled in anti-skid throughout the month. -Removed snow in cul-de-sacs and intersections before the snowstorm. -Pushed snowbanks back on Summer Mountain Rd. after the snowstorm. - Normal breakdowns and repairs throughout the month.
5	Road Material Bids-	<i>Motion by William G. Schwab, seconded by Keith House to advertise for the 2026 Road Materials bids for April 6, 2026 to April 5, 2027 as recommended by the Roadmaster with bids to be received by 10:00 AM, opened and read at the Township office at 2:00 PM, Thursday, March 26, 2026 and acted on at the April 7, 2026 Board meeting. Bid packages to be available at the office. Recommendation for materials and quantities to be determined by the Roadmaster. AIF. Motion Carried.</i>

SUBDIVISIONS, LAND DEVELOPMENT, STORMWATER MANAGEMENT:

None

UNFINISHED BUSINESS:

6	Updates on Civil Complaints: Joseph Lane-	None
7	GRANTS- LSA Monroe County (Recreation)-	No updates

8	Data Center Ordinance-	Draft has been completed but not received by the Township to date.
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NEW BUSINESS:

9	Poll of the Board-Supervisor	<i>Motion made by William G. Schwab, seconded by Keith House to ratify the poll of the Board taken on 1/20/26 to advertise the “Letter of Interest” for the Supervisor vacancy in the Times News. AIF. Motion carried.</i> <i>*The Supervisor has rescinded his resignation effective 1/27/26.</i>
10	Lehigh Canal and Recreation Committee Appointment-	<i>Motion made by William G. Schwab, seconded by Keith House to appoint <u>Darin Dotter</u> to a 1-year term on the Lehigh Canal and Recreation Committee. AIF. Motion Carried.</i>
11	Amendment to Resolution #2026-06-“Fee Schedules”	<i>Motion made by William G. Schwab, seconded by Gary Kuehner to accept the amendment to Resolution 2026-06 known as the “2026 Fee Schedules” to amend the verbiage Section III – SALDO-Subdivision/Land Development to include that the Solicitor fees are charged when plans are reviewed. (This does not include meeting attendance). AIF. Motion Carried.</i>
12	Poll of the Board-Declaration of Disaster Emergency	<i>Motion made by Gary Kuehner, seconded by Dennis L. Pearson to ratify the poll of the Board taken on 1/24/26 to declare a “Declaration of Disaster” for East Penn Township taking effect immediately, expiring 7- days after. AIF. Motion Carried.</i>
13	Exoneration & Delinquent List-	<i>Motion made by William G. Schwab, seconded by Keith House, to approve the 2025 Exoneration & Delinquent list of township Per Capita tax as prepared by the Township Tax Collector and authorize the Secretary to forward the delinquent list to Berkheimer. AIF. Motion Carried.</i>

PARKS AND RECREATION:

14.	Updates-	None
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Reports, Communication, Minutes:

√- Park Commission no mtg- Planning Commission √- Recreation Board √- Zoning/Building √-SEO

Adjournment: Being nothing further before the Board, *motion by William G. Schwab, seconded by Gary Kuehner, to adjourn the meeting at 6:38 PM. MOTION CARRIED, Strockoz, Kuehner, House, Pearson and Schwab voting yes.*

Respectfully Submitted,

Jillyan A. Sterling
Township Manager/Treasurer