

East Penn Township - Minutes
Board of Supervisors
Regular Meeting

July 6, 2026 6:30 PM
East Penn Township Community Center

The East Penn Township Board of Supervisors conducted their July 6, 2026 regular meeting at the East Penn Township Community Center. Chairman John M. Strockoz called the meeting to order at 6:30 PM followed by the Pledge of Allegiance.

Roll Call:

Supervisors Present	Chairman John M. Strockoz Vice Chairman Gary Kuehner Dennis L. Pearson
Supervisors Absent	Keith House William G. Schwab
Other Township Officials Present	Township Manager/Treasurer Jillyan A. Sterling Secretary Victoria Johnson Roadmaster Brandon Bradford

ANNOUNCE TO PUBLIC:

We are still accepting letters of interest for 2 vacancies on the Recreation Board, 1 Zoning Hearing Board Member and 1 Parks Committee Member.

COURTESY of the FLOOR:

Kathy Henderson: 592 Germans Road- “Data Center Ordinance” Most of the items in the draft from another municipality was addressed in ours per the Township Engineer. “Tax Collector Update”- The Tax Collector’s website is now up and running she is able to accept credit/debit cards. There will be a link on the Township’s website.

Special Fire Police were sworn in by the Secretary (Notary).

APPROVALS:

1	Minutes-	<i>Motion by Gary Kuehner, seconded by Dennis L. Pearson, to approve the minutes of the June 1, 2026 Regular Meeting as presented. AIF. Motion Carried.</i>
2	Treasurer’s Report-	<i>Motion by Gary Kuehner, seconded by John M. Strockoz, to approve the Treasurer’s Report for June 1st thru June 30th as presented. AIF. Motion Carried.</i>
3	Invoices for Payment-	<i>Motion by Gary Kuehner, seconded by Dennis L. Pearson, to approve the transfers and invoices for payment as presented. AIF. Motion Carried.</i>

ROADS:

4	Road Report-	Roadmaster Bradford relayed the following road report for the month of June: -Completed cutting shoulders on Dieter's Hill, Riverview, East Sunset, and West Sunset Road's. -Completed crack sealing on Riverview Road. -Milled, removed and paved entire Cul-de-sac on Sassafras Road. -Mowed and removed trees on the Golden Trail. -Removed head on the 5610 due to blown head gasket. Waiting for the head to come back from the machine shop. -Tar and chip project is complete. AMS will need to come out and sweep the excess stone. -Shoulder mowing is ongoing. -Normal storm cleanups. -Normal pipe and drain cleaning.
5	Truck Purchase-	<i>Motion made by Gary Kuehner, seconded by John M. Strockoz to purchase 2026 RAM 5500 Chassis from Tunkhannock Auto Mart and Chassis from Powell's Sales & Service for an amount not to exceed \$127,233.98 as recommended by the Roadmaster. AIF. Motion Carried.</i>

SUBDIVISIONS, LAND DEVELOPMENT, STORMWATER MANAGEMENT:

6	McCullion-Preliminary/Final Subdivision-	Proposed subdivision in the R district of a single property into 3 lots. Proposed Lots 2&3 are both undeveloped portions of Tax Parcel #72-9-A5 with an existing access to Sport Club Road. The Planning Commission recommends the following motions: <i>Motion made by Gary Kuehner, seconded by Dennis L. Pearson to grant the waiver request for plan size allowance of 24" by 36" to be created using 36" by 48" paper. AIF. Motion Carried.</i> <i>Motion made by Gary Kuehner, seconded by Dennis L. Pearson, to approve the recommendation of the East Penn Township Planning Commission to defer SALDO Section 3.221A, 3.03.A deferring the covenants and plan discussions between the applicant and Engineer/Township that as long as the current proposed use is for the 2 lots that the driveway remain the same unless any future development would occur then it would be considered a new road. AIF. Motion Carried.</i> <i>Motion made by Gary Kuehner, seconded by Dennis L. Pearson to conditionally approve the Minor Subdivision of Barbara A. & Terrance M. McCullion, conditional upon the waiver request's being granted and comments from Hanover Engineering and the Carbon County Planning Commission being addressed. AIF. Motion Carried.</i>
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UNFINISHED BUSINESS:

7	Updates on Civil Complaints: Joseph Lane-	Awaiting Plea.
8	GRANTS- LSA Monroe County (Recreation)- LSA Monroe County (Fire Co.)-	No updates. <i>Motion made by Gary Kuehner, seconded by John M. Strockoz to authorize the signing of the cooperation agreement between the East Penn Township Volunteer Fire Co. and East Penn Township for the LSA Monroe County- P25 Radio Upgrade Project. AIF. Motion Carried.</i>

NEW BUSINESS:

9	Poll of the Board-Capital Account	<i>Motion made by Gary Kuehner, seconded by John M. Strockoz, to ratify the poll of the Board conducted on June 4, 2026, approving the transfer of funds from the Capital Account to the General Fund. From the transferred funds, \$27,857.00 shall be used for payment to the Fire Company, with the remaining balance transferred to the Equipment Fund, thereby closing out the Capital Account. AIF. Motion Carried.</i>
10	Short Term Rentals/Airbnb Ordinance-	<i>Motion made by Gary Kuehner, seconded by Dennis L. Pearson, to authorize Hanover Engineering to draft a Short-Term Rental/Airbnb Ordinance. AIF. Motion Carried.</i>
11	PA Turnpike-	<i>Motion by Gary Kuehner, seconded by Dennis L. Pearson, to authorize the Township Engineer to complete the forms for Gibson-Thomas Engineering and A.D.Marble Engineering in regard to the PA Turnpike Bridge replacement project. AIF. Motion Carried.</i>
12	Roadcrew-	<i>Motion by Gary Kuehner, seconded by Dennis L. Pearson, to offer the Full-time regular road crew with CDL position to Interviewee #3 with Interviewee #1 as the alternate. Pay according to the 2026 Salary Schedule with employee to be on 90-day probation period. Benefits to start on the 91st day after effective hiring date. AIF. Motion Carried.</i>
13	Blue Ridge Cable Franchise Agreement Renewal- Resolution 2026-10	<i>Motion to approve the renewal of the Blue Ridge Cable Technologies Cable Franchise Agreement by Resolution 2026-10 for a term of <u>one (1) year</u>. AIF. Motion Carried.</i>
14	Fire Police Assistance-	The Parks Commission is requesting Fire Police Assistance for

		their event on July 8th. The parks Commission will give a donation, amount to be determined by Parks. <i>Motion made by Dennis L. Pearson, seconded by Gary Kuehner, to authorize the Township Secretary to send a letter of assistance to the East Penn Township Fire Police for July 8, 2026. AIF. Motion Carried.</i> *Motion unnecessary due to being approved via resolution in January 2026.
15	Addendum-	<i>Motion by Gary Kuehner, seconded by John M. Strockoz to add to the agenda the motion to adopt the Flag presented by Dennis L. Pearson. AIF. Motion Carried.</i> <i>Motion made by Gary Kuehner, seconded by John M. Strockoz to adopt the Township Flag presented by Dennis L. Pearson. AIF. Motion Carried.</i>

PARKS AND RECREATION:

16	Updates-	Next 250 th presentation to be held at Marvin Gardens on July 8 th at 6pm.
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Reports, Communication, Minutes:

√- Park Commission √ - Planning Commission √- Recreation Board √- Zoning/Building √-SEO

Adjournment: Being nothing further before the Board, *motion by Gary Kuehner, seconded by John M. Strockoz, to adjourn the meeting at 6:54 PM. MOTION CARRIED, Strockoz, Kuehner, and Pearson voting yes.*

Respectfully Submitted,

Jillyan A. Sterling
Township Manager/Treasurer