

ORDINANCE NO. 2025-2

AN ORDINANCE ADOPTING THE QUALITY OF LIFE AND VIOLATIONS TICKET PROCESS IN THE TOWNSHIP OF EAST PENN

PROPERTY MAINTENANCE RULES AND REGULATIONS

Section 1. Purpose.

Lack of maintenance of properties, improper storage of trash and rubbish, storage of inoperable/non-registered vehicles, and accumulation of snow and ice are costly problems that contribute to the deterioration of property values and general disorder in a community. These problems degrade the physical appearance of the Township, which reduces business and tax revenue inhibiting economic development. The quality of life and community pride of the citizens of East Penn are negatively impacted by the occurrences and existence of these activities. Recognizing these are community problems, the purpose of this Ordinance is to promote the health, safety and general welfare of the Township by helping to create a clean environment for the citizens of East Penn.

Section 2. Definitions.

The following words, terms, and phrases, when used in this Part, shall be defined as follows, unless context clearly indicates otherwise:

CAMP/ENCAMPMENT – a place with temporary accommodations consisting of huts or tents.

GARBAGE - the animal or vegetable waste resulting from the handling, preparation, cooking, and consumption of food.

HAZARDOUS WASTE - any waste material or a combination of solid, liquid, semisolid, or contained gaseous material that because of its quantity, concentration, physical, chemical, or infectious characteristics may:

- (1) Cause, or significantly contribute to an increase in mortality or an increase in serious irreversible or incapacitating illness.
- (2) Pose a substantial present or potential hazard to human health or the environment when improperly treated, stored, transported, or disposed of or otherwise managed.

HOUSEHOLD HAZARDOUS WASTE (HHW) - waste which would be chemically or physically classified as a hazardous waste, but is excluded from regulation as a hazardous waste because it is produced in quantities smaller than those regulated by the Pennsylvania Department of Environmental Protection, and because it is generated by persons not otherwise covered as hazardous waste generators by those regulations. Such HHW materials meet one of the following four classifications: toxic, flammable, reactive, or corrosive. HHW consists of numerous products that are common to the average household such as: pesticides and herbicides, cleaners, automotive products, paints, and acids.

INDOOR FURNITURE - any and all pieces of furniture which are made for only inside use including, but not limited to, upholstered chairs and sofas, etc.

JUNKED VEHICLE - any vehicle which presents a hazard or danger to the public or is a public nuisance by virtue of its state or condition of disrepair.

The following conditions, if present, are examples of a state or condition of disrepair:

- (1) Rusted and /or jagged metal on or protruding from the body of the vehicle.
- (2) Broken glass or windows on or in the vehicle.
- (3) Leaking of any fluids from the vehicle or deflated or flat tire(s).
- (4) Unsecured and /or unlocked doors, hood, or trunk.
- (5) Storage or placement of the vehicle in an unbalanced condition, on concrete blocks, or other similar apparatus.
- (6) Harboring of rodents, insects, or other pests.

The foregoing examples are not inclusive of all conditions which may constitute a state or condition of disrepair. See also the definition of "motor vehicle nuisance."

LITTER - includes, but is not limited to, all waste material, garbage, trash, i.e. waste paper, tobacco products, wrappers, food or beverage containers, newspapers, etc., municipal waste, human waste, domestic animal waste, furniture or motor vehicle seats, vehicle parts, automotive products, shopping carts, construction or demolition material, recyclable material, and dirt, mud and yard waste that has been abandoned or improperly discarded, deposited, or disposed.

LOCAL RESPONSIBLE AGENT - any person residing or working within the Township of East Penn designated to accept service on behalf of a legal owner or operator of a rental dwelling unit.

RECREATIONAL VEHICLE (RV) / TRAVEL TRAILER- a motorized or towable vehicle designed for temporary living quarters during recreational activities like camping or travel.

UTILITY TRAILER- non-self-propelled recreational vehicle designed to be towed by a vehicle.

MOTOR VEHICLE - any type of mechanical device, capable or at one time capable of being propelled by a motor, in which persons or property may be transported upon public streets or highways, and including trailers or semitrailers pulled thereby.

MOTOR VEHICLE NUISANCE - a motor vehicle with one or more of the following defects

- (1) Broken windshields, mirrors, or other glass, with sharp edges.
- (2) Broken headlamps, tail lamps, bumpers, or grills with sharp edges.
- (3) Any body parts, truck, firewall, or floorboards with sharp edges or large holes resulting from rust.
- (4) Protruding sharp objects from the chassis.
- (5) Missing doors, windows, hood, trunks, or other body parts that could permit animal harborage.
- (6) One or more open tires or tubes which could permit animal harborage.
- (7) Any vehicle suspended by blocks, jacks, or other such materials in a location which may pose a danger to the public, property owners, visitors, or residents of the property on which said vehicle is found.
- (8) Any excessive fluids leaking from vehicle which may be harmful to the public or the environment.
- (9) Disassembled body or chassis parts stored in on or about the vehicle.
- (10) Vehicles that do not display a current valid inspection and or registration.
- (11) Such other defects which the Fire Department determines to be a danger to the general public or property.
- (12) Motor vehicles parked, drifted, or otherwise located which may interfere with flow of pedestrian or automobile traffic or impede emergency efforts.

MUNICIPAL WASTE - any garbage, refuse, industrial, lunchroom, or office waste, and other material including solid, liquid, semisolid, or contained gaseous material resulting from operation or residential, municipal, commercial, or institutional establishments or from community activities, and which is not classified as residual waste or hazardous waste as defined herein. The term does not include source separated recyclable materials or organic waste.

NOTICE OF VIOLATION - a written document issued to a person in violation of a Township ordinance which specifies the violation and contains a directive to take corrective action within a specified time frame or face further legal action.

NUISANCE - any condition, structure, or improvement which constitutes a danger or potential danger to the health, safety, or welfare of citizens of the Township, or causes a blighting effect in Township neighborhoods. See also the definition of "public nuisance."

OWNER - A person, agent, operator, firm or corporation having a legal or equitable interest in the property; or recorded in the official records of the state, county or municipality as holding title to the property; or otherwise having control of the property including the principals of a limited liability company or officer, director or shareholder of a corporation if that individual is responsible for the management and control of the property; including the guardian of the estate of any such person, and the executor or administrator of the estate of such person if ordered to take possession of real property by a court.

PERSON - every natural person, firm, corporation, partnership, association, or institution.

PRIVATE PROPERTY - any land and the improvements thereon owned by any person and includes front, side, and rear yards; vacant lots, buildings, and other structural improvements; walkways and alleyways; and parking areas, designed or used either wholly or in part for private residential, industrial, or commercial purposes, whether inhabited, temporary, continuously uninhabited, or vacant, including any yard, grounds, walk, driveway, porch, steps, vestibule, or mailbox belonging to or appurtenant to such dwelling, house, building, or other structure.

PUBLIC OFFICER - any Zoning/BCO Officer, authorized inspector, or public official designated by the Township to enforce the Township ordinances, such as the Township Manager.

PUBLIC NUISANCE - any conditions or premises which are unsafe or unsanitary.

PUBLIC RIGHT-OF-WAY - the total width of any land used, reserved, or dedicated as a street, alley, driveway, sidewalk, or utility easement, including curb and gutter areas.

RESIDUAL WASTE - any discarded material or other waste including solid, semisolid, or contained gaseous materials resulting from construction, industrial, mining, and agricultural operations, excluding municipal water and sewer operations.

RUBBISH - combustible and noncombustible waste materials, except garbage; the term shall include the residue from the burning of wood, coal, coke, and other combustible materials, paper, rags, cartons, boxes, wood, excelsior, rubber, leather, tree branches, yard trimmings, tin cans, metals, mineral matter, glass, crockery, and dust and other similar materials.

SIDEWALK AREA - the public right-of-way between the property line and the curb line or the established edge of the roadway.

SOLID WASTE - any waste including, but not limited to, municipal, residual, or hazardous wastes, including solid, liquid, semisolid, or contained gaseous materials.

VEGETATION - any planting that is cultivated and managed for edible or ornamental purposes such as vegetable gardens, trees, shrubs, hedges, flowers, etc.

VIOLATION TICKET - a form issued by the Zoning Officer or Township Manager to a person who violates a provision of this Part. The violation ticket is an offer by East Penn Township extended to a person to settle a violation by paying the fine in lieu of a citation being issued against the violator.

WEEDS - shall be defined as all grasses, annual plants, and vegetation, which meet any of the following criteria:

- (1) Exceed ten (10) inches in height.
- (2) Exhale unpleasant noxious odors or pollen such as ragweed, dandelion, and miscellaneous other vegetation commonly referred to as weeds or brush.
- (3) May conceal filthy deposits or serve as breeding places for mosquitoes, other insects, or vermin.
- (4) May cause a public nuisance.

Weeds shall not include cultivated and managed vegetation planted for edible or ornamental purposes such as vegetable gardens, trees, shrubs, flowers, etc.

YARD - an open space on the same lot with a structure.

Section 3. Quality Of Life Violations.

A person, owner, or responsible person commits a quality-of-life violation by any of the following:

1. **Accumulation of Rubbish or Garbage.** All exterior property and premises, and the interior of every structure, shall be free from any accumulation of waste, trash, rubbish, or garbage.
2. **Animal Maintenance and Waste/Feces Clean-Up.** People owning, harboring, or keeping an animal within East Penn Township shall not permit any waste matter/feces from the

animal to collect and remain on the property so as to cause or create an unhealthy, unsanitary, dangerous, or offensive living condition.

3. **Camping/Encampment.** No camping is permitted on private property without the homeowners written approval and for a duration of no longer than 5-day intervals per month. Excluding private and township campgrounds.

4. **High Weeds, Grass or Plant Growth and Disposal.** All premises and exterior property shall be maintained free from weeds or plant growth in excess of ten (10) inches (254 mm). All noxious weeds shall be prohibited. Weeds shall be defined as all grasses, annual plants, and vegetation. Cultivated flowers, gardens, trees, and shrubs shall not be included as a violation of this Part. It shall be unlawful for any person to knowingly cause grass clippings, leaves or other debris or waste produced in conjunction with yard maintenance or gardening to be deposited on to the sidewalks, streets, alleys, and public roads of the Township. The property owner is responsible to ensure that any persons who cut their grass or maintain their yard abide.

5. **Motor Vehicles.** It shall be unlawful to store, park, or place any unregistered, uninspected, inoperative, unlicensed, or nuisance motor vehicle on any premises. No vehicle shall at any time be in a state of major disassembly, disrepair, or in the process of being stripped or dismantled. Painting of vehicles is prohibited unless conducted inside an approved spray booth.

6. **Outside Placement of Indoor Appliances/Furniture.** It is prohibited to store or place any/all appliances or furniture including, but not limited to, ranges, refrigerators, air conditioners, ovens, washers, dryers, microwaves, dishwashers, mattresses, recliners, sofas, interior chairs, or interior tables on the exterior of any property for the purpose of sale or any other reason, except for the temporary purpose to perform maintenance on said property.

7. **Snow and Ice Removal from Sidewalks.** Every owner, tenant, occupant, lessee, property agent, or any other person who is responsible for any property within East Penn Township, is required to remove any snow or ice from their sidewalk within twenty-four (24) hours of the cessation of said snow and ice falling. Furthermore, they must create a path, free from any snow or ice, of three (3) feet on said sidewalk. Should any property be a place of business within East Penn Township, all snow and ice must be removed within four (4) hours of the cessation of said snow and ice falling. Any property that is deemed a business must have the entire sidewalk free from any snow and ice. If and/or when the snow and/or ice cessation happens during the hours of darkness, the time limit of removal of all snow and ice begins at daybreak.

8. **Storage Containers for Waste or Trash.** The owner of every premises shall supply approved containers for waste /trash, as well as be responsible for the removal of rubbish. All

containers that store waste or trash shall be durable, water tight, and made of metal or plastic. Containers must have tight fitting covers, and must be kept clean and odor free at all times. All containers must be stored a location on the owner's property not within the public right-of-way or readily visible from the public right-of-way. The persons occupying any dwellings are limited to whatever your private licensed hauler mandates. The Township does not regulate who you contract with to haul your waste. Waste/trash containers may only be placed in front of any property within twenty-four (24) hours before the day of the scheduled waste/trash pick-up day. Once the licensed hauler removes the waste/trash from any property, all containers must be stored so they are not on the public right-of-way or readily visible from the public right-of-way within twenty-four hours after pick-up.

9. Recreational Vehicles (RV), Utility Trailer, Travel Trailer. No recreational vehicle, utility trailer or travel trailer shall be used as a dwelling, for residential use or for living quarters, whether permanent or temporary regardless of where parked or stored unless in a designated RV Park facility. There shall be a limit of one (1) RV, utility trailer, travel trailer per parcel with dwelling unit. Parking or storing RV's, utility trailers or travel trailers are prohibited in front yards and must meet accessory structure setbacks of 10 feet from side and rear property lines. Applicable vehicles must be registered per PA Motor Vehicle Codes.

Section 4. Authority for Issuance of Violation Ticket.

Upon finding a quality-of-life violation, the Zoning Officer or Township Manager, may issue quality of life violation tickets to the owner and/or occupant of the property at issue or to the individual(s) known to have violated this Part.

Section 5. Enforcement.

1. The provisions of this Part shall be enforced by the Zoning Officer, or any other public officer authorized to enforce ordinances.
2. Any violation of the provisions of this Part may be cause for a citation, a violation ticket, and/or a notice of violation to be issued to the violator.

Section 6. Service.

A violation ticket shall be served upon a violator by handing it to the violator, by handing it at the residence of the person to be served to an adult member of the household or other person in charge of the residence, by leaving or affixing the notice or violation ticket to the property where the violation exists, by handing it at any office or usual place of business of the violator, to his/her agent or to the person for the time being in charge thereof, or by mailing the notice to the violator's address of record.

Section 7. Separate Offense.

Each day a violation continues or is permitted to continue may constitute a separate offense for which a separate fine may be imposed.

Section 8. Abatement of Violation.

1. Any person or business violating this Part is hereby directed to satisfy East Penn Township and its citizens, upon issuance of a quality-of-life ticket, by correcting the violation in question. A public officer is authorized and empowered to cause a violation to be corrected. The cost shall be determined by the Zoning Officer in order that the Township shall be compensated for both direct and indirect costs and expenses incurred.
2. East Penn Township and/or its contractor, per the direction of the Supervisors, reserves the right to abate the violation in question at the expense of the owner. If the Township has affected the abatement of the violation, the cost thereof may be charged to the owner of the property, tenant, or offending party. A bill/invoice will be generated to the violator for payment separate from the quality-of-life ticket, which will also be paid separately.
3. In all instances where the Township abates the violation, in addition to the fine set forth in the quality-of-life ticket, the Township is authorized to recover from the offending party, the owner of the property, or tenant the abatement charges and such other charges established by the Code Enforcement Officer and the rules and regulations.
4. **Cleanup.** The Township reserves the right to perform any necessary work to abate any violation once a 20-day notice passes from the date of issuance of the quality-of-life ticket. Should the violation at the discretion of the Zoning/Code Enforcement Officer present imminent danger and/or pose a health hazard and/or risk, the Township reserves the right to perform the abatement immediately. The Township will perform this work at a rate of sixty (\$60.00) dollars per hour, per man, and forward the cost of any material necessary for the abatement. The Township reserves the right to charge an additional twenty (20%) percent on all material purchases to cover all miscellaneous expenses, such as wear and tear on equipment.
5. **Contractor Cleanup.** The Township reserves the right to direct a contractor to perform the abatement of the violation in question once the 20-day notice from the date of issuance of the quality-of-life ticket. Should the violation present imminent danger and/or pose a health hazard and/or risk, the Township reserves the right to direct the contractor to perform the abatement immediately. The contractor will submit a bill for their work to East Penn Township and the Township will forward these costs to the violator. The Township reserves the right to add a thirty (30%) percent processing fee in addition to the cost of the contractor.

Section 9. Fines and Penalties.

- A. For the first violation of this Part within a 12-month period, violation tickets shall be issued in the amounts of \$100.00, as set forth on the chart below.
- B. For the second offense of a violation of this Part within a 12-month period, violation tickets shall be issued in the amounts of \$150.00, as set forth on the chart below.
- C. For the third offense of a violation of this Part within a 12-month period, violation tickets shall be issued in the amounts of \$250.00, as set forth on the chart below.
- D. For each offense subsequent to three offenses of this Part within a 12-month period, amounts of violation tickets shall increase in the amount of \$100.00, accumulative for each subsequent offense.
- E. Any persons who receive a violation ticket for any violation of this Part may, within fifteen (15) days, admit the violation, waive a hearing, and pay the fine in full satisfaction.
- F. Any person who violates this Part shall pay a fine as set forth herein for each offense, plus all direct and indirect costs incurred by the Township for the cleanup and abatement of the violation.

Violation	Description	Fine 1	Fine 2	Fine 3+
QOL-001	Accumulation of rubbish or garbage	\$100.00	\$150.00	\$250.00
QOL-002	Animal maintenance and waste/feces clean-up	\$100.00	\$150.00	\$250.00
QOL-003	High weeds, grass or plant growth-Disposal	\$100.00	\$150.00	\$250.00
QOL-004	Motor vehicles	\$100.00	\$150.00	\$250.00
QOL-005	Outside placement of indoor appliances/furniture	\$100.00	\$150.00	\$250.00
QOL-006	Snow and ice removal from sidewalks	\$100.00	\$150.00	\$250.00
QOL-007	Storing containers for waste or trash	\$100.00	\$150.00	\$250.00
QOL-008	RV, Utility Trailer and Travel Trailer	\$100.00	\$150.00	\$250.00
QOL-009	Camping/Encampment	\$100.00	\$150.00	\$250.00

Section 10. Violation Ticket Penalties.

- A. If the person in receipt of a \$100.00 violation ticket does not pay the fine or request a hearing within fifteen (15) days, the person will be subject to a \$50.00 penalty for days 16 through 30.
- B. If the person in receipt of a \$150.00 violation ticket does not pay the fine or request a hearing within fifteen (15) days, the person will be subject to a \$75.00 penalty for days 16 through 30.
- C. If the person in receipt of a \$250.00, or higher violation ticket does not pay the fine or request a hearing within ten (10) days, the person will be subject to a \$100.00 penalty for days 16 through 30.
- D. Failure of the person to make payment or request a hearing within thirty (30) days of a violation ticket shall make the person subject to a citation for failure to pay.
- E. If violations are continuous or egregious, Zoning Officer/BCO, Public Officials have the right to issue citations without first issuing tickets, provided notice has been given. Upon issuance of four (4) tickets for the same violation, right is reserved for the Zoning Officer/BCO, Public Official to issue citation for the fifth and subsequent offenses.

Section 11. Citation Fines.

Any person, firm, or corporation who shall fail, neglect, or refuse to comply with any of the terms or provisions of this Part, or of any regulation or requirement pursuant hereto and authorized hereby shall, upon conviction, be ordered to pay a fine of not less than one hundred (\$100.00) dollars, and not more than one thousand (\$1,000.00) dollars on each offense, the costs of prosecution including restitution of the fees of the Code Official, or imprisoned no more than ninety (90) days, or both.

Section 12. Restitution.

The Magisterial District Judge may order the violator to make restitution to said real or personal property owner and to East Penn Township for the costs of prosecution including the fees of the Zoning Officer.

Section 13. Collections.

At the discretion of East Penn Township, all tickets for which payment is not received within forty-five (45) days of issuance of a ticket for which an appeal is not taken, and forty-five (45)

days from denial of appeal and monies paid by East Penn Township for abatement of a violation not paid within forty-five (45) days of billing, may be turned over by the Township to a collection agency for receipt.

Section 14. Liens.

At the discretion of East Penn Township, liens may be placed upon a property against which tickets were issued for which payment is not received within forty-five (45) days of issuance of a ticket for which an appeal is not taken, and forty-five (45) days from denial of appeal and monies paid by East Penn Township for abatement of a violation and not paid within forty-five (45) days of billing.

Section 15. Nonexclusive Remedies.

The penalty lien and collection provisions of this Section shall be independent, non-mutually exclusive separate remedies, all of which shall be available to East Penn Township as may be deemed appropriate for carrying out the purposes of this Part. The remedies and procedures provided in this Part for violation hereof are not intended to supplant or replace to any degree the remedies and procedures available to the Township in the case of a violation of any other East Penn Township Code or Codified Ordinances, whether or not such other Code or Ordinance is referenced in this Part, and whether or not an ongoing violation of such other Code or Ordinance is cited as the underlying ground for a finding of a violation of this Part.

Section 16. Severability.

If any provision, paragraph, word, section, or subsection of this Part is invalidated by any court of competent jurisdiction, the remaining provisions, paragraphs, words, sections, or subsection shall not be affected and shall remain in full force and effect.

Section 17. All relevant ordinances, regulations, and policies of East Penn Township, Pennsylvania not amended shall remain in full force and effect.

Section 18. If any section, subsection, sentence, or clause of this ordinance is held, for any reason, to be invalid, such decision shall not affect the validity of the remaining portions of the Ordinance.

Section 19. Any Ordinance or part of an Ordinance conflicting with the provisions of this Ordinance shall be and the same is hereby repealed to the extent of such conflict.

Section 20. This Ordinance shall be effective immediately upon passage and approved in the manner prescribed by law.

ORDAINED AND ENACTED by the East Penn Township Board of Supervisors this 2nd day of September, 2025.

ATTEST:

**TOWNSHIP OF EAST PENN,
CARBON COUNTY, PENNSYLVANIA**

By: 
Secretary

By: 
Chairman